

KO TAKU REO

Deaf Education New Zealand

Job Description

Position:	Head of Curriculum and Resources
Tenure:	Permanent
Reporting to:	Deputy Principal, Pedagogy and Curriculum
Direct reports:	Curriculum Resource Lead, Curriculum Development Lead, EOTC Lead, Deaf Studies Lead, Digital Resources Lead, Library Manager
Internal Relationships:	Executive Team, Senior Leaders, School Leaders, Teachers, NZSL tutors, residential staff, support staff

Position Purpose

The Head of Curriculum and Resources leads curriculum and resource design and delivery and supports implementation and evaluation across Ko Taku Reo. This role ensures that Deaf and hard-of-hearing ākonga (learners) access high-quality, equitable, and culturally responsive education aligned with the New Zealand Curriculum, Te Whāriki, and NCEA pathways.

The position leads innovation in bilingual education (NZSL and English), integrates Te Tiriti o Waitangi obligations, and ensures curriculum delivery and resource development are inclusive of diverse cultural identities and learning needs. The Head of Curriculum and Resources works collaboratively to support consistent, accessible learning across enrolled school, outreach, early years, immersion and residential services, and online teaching programmes.

Key Accountabilities

Curriculum Development and Alignment

- Lead the design, review, and implementation of a bilingual (NZSL and English) curriculum and resources that reflect Deaf pedagogy, Universal Design for Learning, and inclusive practices.
- Ensure curriculum aligns with national frameworks including the New Zealand Curriculum, Te Whāriki, and NCEA requirements.
- Embed Te Reo Māori me ōna tikanga and culturally responsive practice, meeting the school's obligations under Te Tiriti o Waitangi.

Programme Leadership

- Supports curriculum delivery and resource development across the Enrolled School, Outreach Service, Online Learning, Early Years, Immersion and Residential Service.
- Ensure resources created by Ko Taku Reo meet the needs of DHH ākonga, their teachers and families/ whānau.
- Lead development of specialist learning programmes such as NCEA NZSL, Year 9–10 NZSL introductory courses, and distance learning opportunities.
- Drive curriculum and resource innovation to respond to emerging learner needs, Ministry of Education priorities, and evidence from educational research.

Professional Leadership

- Provide curriculum leadership to teachers, Resource Teachers of the Deaf, NZSL tutors, and learning support staff.
- Support professional learning and development (PLD) in curriculum to strengthen Deaf education pedagogy, bilingual teaching, and inclusive practice.
- Collaborate with the Head of Pedagogy and Professional Development to align PLD with curriculum goals and strategic direction.

Cultural Responsiveness and Equity

- Promote equitable access to learning pathways for Māori Deaf, Pasifika Deaf, and other culturally diverse learners.
- Ensure that Deaf culture, identity, and language are integral to curriculum and resource design and delivery.
- Strengthen partnerships with Māori and Deaf communities to ensure curriculum reflects and values their aspirations.

Stakeholder Engagement

- Work closely with school and service leaders to ensure coherence in curriculum delivery and resource development across all contexts.
- Engage whānau, iwi, and community partners to support culturally connected and accessible learning opportunities.
- Represent curriculum leadership in external forums and sector networks,

Any additional tasks and/or responsibilities are completed, as requested by the Executive Principal:

- Ensures all tasks are completed efficiently and to a high standard
- Is professional in their appearance and manner, positively representing themselves and the organisation to ensure positive perceptions from the internal and external community
- Performs additional duties in an efficient manner, to the required standard and within negotiated timeframes.

Person Specification

Qualifications and Experience

- Registered teacher with a current practising certificate (or equivalent professional background in curriculum leadership).
- Extensive experience in curriculum leadership within Deaf education or a specialist, inclusive, or bilingual education context.
- Knowledge of NZSL, Deaf pedagogy, and the educational needs of Deaf and hard-of-hearing learners.
- Strong understanding of Te Tiriti o Waitangi and bicultural practice in education.
- Experience with assessment, NCEA, and Ministry reporting requirements.

Skills and Attributes

- Strategic thinker with the ability to design and lead complex curriculum initiatives across multiple contexts.
- Strong analytical skills with the ability to use data to drive improvement.

- Effective communicator who can make curriculum insights accessible to diverse audiences.
- Collaborative leader who empowers others and builds strong professional learning communities.
- Commitment to equity, inclusion, and the success of all Deaf and hard-of-hearing learners.

SIGNED _____

Head of Curriculum and Resources

DATE _____

SIGNED _____

Deputy Principal, Pedagogy and Curriculum

DATE _____