

# Rangiora High School

## Te Kura Tuarua o Rangiora



## Farm Tutor

### Role Description

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#### Purpose of the Role

To provide practical support and expert advice to students and staff involved in land-based learning programmes.

#### Role Description

- Tenure:** Fixed term to the end of the 2026 school year
- Hours:** 15 hours per term time week
- Reporting to:** Assistant Principal with oversight of curriculum
- Functional Relationships:** Leaders of Learning, Science  
Farm Manager

#### Role Requirements

Applicants will have:

- Previous experience in practical farming.
- Strong organisational and time-management skills.
- Ability to manage competing priorities and deadlines.

#### Role Functions

Focus Areas / Tasks	Outcomes
Required certifications and competencies	<ul style="list-style-type: none"><li>• To ensure compliance with school policy and WorkSafe NZ standards, the tutor must hold or be working towards:<ul style="list-style-type: none"><li>○ Comprehensive workplace first aid certificate.</li><li>○ Appropriate driver licences for any farm vehicles used (e.g. Class 1 or Wheels / Tracks endorsements).</li><li>○ Demonstrated competency in livestock handling and tool maintenance to prevent student injury.</li></ul></li></ul>
Support of Students	<ul style="list-style-type: none"><li>• Work with students who are struggling with the mainstream classroom environment in a 4+1 programme on one day a week, working on individualised programme.</li></ul>

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Support of Staff	<ul style="list-style-type: none"><li>• Support of junior Land-based Science programme, available for 1 lesson per week to support teachers with the delivery of practical-based subject material.</li><li>• Support the senior Primary ITO teacher for 1 hour a week with the delivery of practical based subject material.</li></ul>
Programme Development	<ul style="list-style-type: none"><li>• To be involved in the development and delivery of the curriculum for both the senior and junior land-based programmes.</li></ul>
Health and Safety	<ul style="list-style-type: none"><li>• Acts as the primary safety officer for the 4+1 cohort.</li><li>• Maintains a strict 1:5 ratio for general farm duties and 1:1 for high-risk machinery operations.</li><li>• Responsible for daily "tailgate briefings" with students before commencing any practical work.</li><li>• Ensures all students are inducted into the RHS farm safety manual and wear appropriate PPE at all times.</li></ul>
Success Criteria	<ul style="list-style-type: none"><li>• Attendance: A minimum 5% improvement in attendance for the 10 identified "at risk" students compared to their Term 1 baseline.</li><li>• Credit acquisition: At least 80% of the 4+1 cohort achieving a minimum of 10 NCEA credits through tutor-verified practical standards by the end of Term 4.</li><li>• Junior engagement: Successful delivery of one practical support session per week for junior land-based science, measured by teacher feedback on student engagement.</li><li>• Safety record: Zero "notifiable events" or serious harm incidents involving the 4+1 cohort under tutor supervision.</li></ul>
Reporting	<ul style="list-style-type: none"><li>• A brief milestone report will be provided to the Assistant Principal and Leaders of Learning at the end of Term 3 and Term 4.</li></ul>
Other tasks	<ul style="list-style-type: none"><li>• Undertake other relevant tasks as required by the Leaders of Learning, Science.</li></ul>

Education is an ever-changing environment. This job description is therefore focused on the important tasks and responsibilities. Whilst every effort has been made to explain the main tasks and responsibilities of this role, duties may vary from time to time, without changing the intention of the job description or the level of responsibility. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

This job description will be reviewed annually during the appraisal process and may be updated in light of the needs of students and the school.

### Declaration

I have reviewed this role description and acknowledge the requirements of the role.

Name:	
Signature:	
Date:	